



Virginia Task Force 2

Urban Search and Rescue

Administrative Manual

1.15 Care & Maintenance of VATF2
Owner K9's
March 2019

Care and Maintenance for Virginia Task Force 2-Owned Canines

ISSUE STATEMENT

To define the care and maintenance reimbursement procedure for canines owned by the Virginia Task Force 2 (hereafter, "VA-TF2") as an operational disaster search canine. The policy is applicable to those Canine Search Specialists who have completed the Canine Search Handler Performance Agreement for Virginia Task Force 2-Owned Canines.

REQUIRED ACTIONS

- The Canine Search Specialist shall be responsible for following the FEMA Urban Search and Rescue VA-TF2 Policies and Procedures and the conditions agreed upon in the Canine Search Handler Performance Agreement for Virginia Task Force 2-Owned Canines (VA-TF2 Directive M 1.15a).
- Upon receiving the canine, the Canine Search Specialist will be reimbursed up to a maximum of \$3,000.00 per calendar year to care for and maintain the well-being of the canine. The care and maintenance items include, but are not limited to, the following:
 - Food
 - Maintenance of Home Kennel Area
 - Regularly Scheduled and Emergency Veterinary Visits
 - Medications Prescribed by a Veterinarian
 - Grooming
 - Kennel for Transportation
 - Travel Expense for Training
 - Kennel Expenses (In the event the CSS must travel and leave the canine at home)
 - Miscellaneous Items Required for Training and Control (i.e., Collar, Leash, Reward Items)
- All expenditures shall be documented on the Virginia Beach Payment Voucher. The Payment Voucher will be completed and submitted to the VA-TF2 Search Subgroup Leader at the end of each month. All original receipts for all expenses incurred shall be submitted with the Payment Voucher.
- Care and maintenance expenses not listed within this policy shall be the sole responsibility of the Canine Search Specialist unless prior written approval is provided by the VA-TF2 Program Manager.