Deployment Roster

ISSUE STATEMENT

This directive is to provide the methodology utilized when selecting the roster for the team during deployments. This does not take place of the Mobilization Manual utilized for preparing the team for deployment.

REQUIRED ACTIONS

The following is the descending ordinal decision tree for determining the most appropriate members to deploy for a No Notice Event:

- Alert Participating Agency representatives, Functional Group leaders and sub group leaders through the VA-TF 2 Cooper notification or the NXT Communicator reference a conference call with the Task Force Advisory Group.
- Alert task force team members through VA-TF 2 Cooper notification or the NXT Communicator to contact their respective Participating Agency representative, or Functional Group Leader/sub group leader for VBFD personnel of an alert or activation and provide availability to deploy.
- The Participating Agency Representatives and sub group leader will provide the Program Manager or designee a list of available members to deploy in priority.
- The Task Force Advisory Group in conjunction with sub group leaders input confirm available members meet deployable requirements and select members for the matrix.
- Matrix is presented to Participating Agency Representatives, Functional Group Leaders and Subgroup Leaders by the Task Force Advisory Group through either a conference call or face to face meeting.
- Task Force Advisory Group finalizes the matrix.
- Deploying Task Force Leaders presents matrix to team.

Anticipated Event

The following is the descending ordinal decision tree for determining the most appropriate members to deploy with the team for an Anticipated Event:

- Alert regional representatives through VA-TF 2 Cooper notification or the NXT Communicator reference a conference call with the Task Force Advisory Group.
- Participating Agency representatives and sub group leaders will confirm available names of deployable members by component in priority order.
- Task Force Advisory Group in conjunction with sub group leaders input confirm available members meet deployable requirements and select members for the matrix.
- The Advisory Group will present the matrix to regional representative during a second conference call or face to face meeting.

- The Task Force Advisory Group finalizes the matrix and sends out to Participating Agency Representatives, Functional Group Leaders and Subgroup Leaders.
- Members selected to deploy are notified of their selection by their respective Participating Agency Representative or sub group leader.