



**FEMA**

## **US&R GENERAL MEMORANDUM – 2015-084**

August 13, 2015

**FOR:** National Urban Search & Rescue Response System  
Task Force Representatives

**FROM:** Wanda Casey, Chief  
Program Management Section  
Urban Search and Rescue Branch

**SUBJECT:** US&R General Memorandum 2015-084 - Grant Manager / Program Manager  
Questionnaire

A questionnaire has been established by the Finance Subgroup in the effort to obtain information on task forces' knowledge, skills, experience, training and certification of grant management. The information received from this questionnaire will be used to create an "at a glance" picture of the experience and training levels of those responsible for managing the FEMA US&R Readiness and Response Cooperative Agreements, which will be used to determine training and certification needs within the US&R System.

To access the questionnaire, please click on the following hyperlink:

[2015 Grant Management Questionnaire](#)

Please note: Since each task force is unique in how they execute grant-management related tasks, this questionnaire is not only limited to Grant Managers, but to all members of a task force administrative organization who are responsible for any aspect of grant management for the task force and its associated Sponsoring Agency. **Please submit all responses by Thursday, September 3, 2015.**

cc:

US&R Strategic Group  
US&R Advisory Group  
US&R Branch Staff  
FEMA Regional/Federal/International ESF #9 Representatives  
US&R Grant Managers  
US&R Program Managers